



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
 Wangal, La Trinidad, Benguet

Tel.No. - 422 6570 Email Add- benguet@deped.gov.ph



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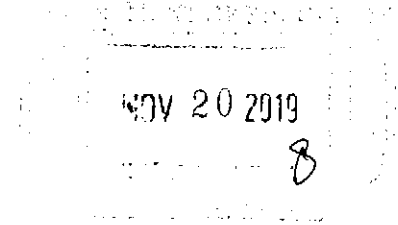
**Division Memo No. 379 s. 2019**

Name of Office:

**OSDS-SDS Office**

To: **Public Schools District Supervisors  
 Elementary School Heads  
 Teachers**

FROM: **BENILDA M. DAYTACA, EdD, CESO VI**  
 Schools Division Superintendent



SUBJECT: **Orientation on Early Language Literacy and Numeracy (ELLN)  
 Digital**

DATE: November 20, 2019

1. Pursuant RM 379, s. 2019, stats that the guidelines on the utilization of the downloaded 2019 funds for CAR for the Early Language Literacy and Numeracy Division Orientation for ELLN Digital school LAC session, this orientation will be held on **December 3-5, 2019**, the venue will be announced later.
2. The program aims to help and prepare the school heads and teachers to facilitate during their scheduled LAC session. With this, it is the goal of the department to improve the literacy and numeracy skills of learners from kindergarten to grade 3 following the K to 12 Basic Education Curriculum by sustainable and cost-effective professional development system for school heads and teachers.
3. The first batch of the Orientation are the following districts

Districts	No. of School Heads	No. of Teachers Teaching K to Grade3 (one participants per school)	Total
Atok	22	22	44
La Trinidad	23	23	46
Total	45	45	90

4. All teacher participants are expected to prepare lessons missed for remedial classes to be done immediately after the training.
5. Registration will start on the first day, December 3, 2019 at 7:30 AM at the designated venue.
6. Travel expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this memorandum is desired.